### How Do I Import My Test to a Blackboard Classic or Blackboard Learn Course?

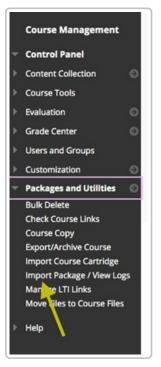
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After building your test, you'll want to export it from Norton Testmaker before uploading it to Blackboard. See instructions to export the test from Norton Testmaker.

For a video walkthrough of the import process, click here.

#### Importing a Test to a Blackboard Classic or Blackboard Learn Course

- 1. Log into your Blackboard Classic View Course or Blackboard Learn course.
- 2. Navigate to the course where you wish to import the test.
- 3. From the left navigation menu, select **Packages and Utilities**.
- 4. Select Import Package/View Logs.



- 5. Select Import Package from the top horizontal navigation bar.
- 6. Next to Select a Package, click Browse Local Files.
- Locate and select the ZIP file downloaded from Norton Testmaker. (Note: For "Made by Norton" premade tests, this will be an imscc file.)
- Scroll down to Select Course Materials and ensure that the only item with a checkmark is Test, Surveys, and Pools.
- 9. Click the **Submit** button at the bottom of the screen.

SELECT A PACKAGE						
Click Browse to locate the cou	irse package:					
Uploading large packages ma	y take a long time.					
Select a Package	Browse Local Files					
Selected File	File Name	Chapter 7 Test.zip	▲			
	Do not attach					
RESTORE FROM AUTOMATI	C ARCHIVES					
Click Browse Content Collectio	n to select from automatic cour	rse archives				
Restore From Automatic Archives	Browse Content Collection					
NSTITUTIONAL HIERARCH	YNODES					
Click Find Node to search for t	the nodes you would like to add	this course to.				
Add Node	Find Node					
SELECT COURSE MATERIAL	5					
Select materials to include. To	recreate a course from an arch	ive package, including user reco	ords, use restore instead of import.			
Select All Unselect All						
Content Areas						
Content Alignments						
Discussion Board						
Tests, Surveys, and Pools						
Click Submit to proceed.						

- You will receive a notification at the top of your course when the operation is complete. You
  may also receive an email when the process is complete.
- 11. The test is now in the Tests area of the Blackboard Classic view course.
- 12. The test is not deployed to the student view. You will need to deploy the test.

uild Test Import Test		
NAME 🛆	DEPLOYED	DATE LAST EDITED
Chapter 03 Continuous Traits, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 04 Speciation and Ancetral/Derived Traits, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 06 Mating Systems and Sexual Dimorphism, GLE Essay Question	No	January 11, 2021 8:56 AM
Chapter 08 Life History Tradeoffs and Brain Size, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 11 Increase in Foraging Complexity, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 13 Coalescence, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 14 Race and Modern Human Variation, GLE Essay Questions	No	January 11, 2021 8:56 AM
Chapter 16 Evolution of Culture/Cooperation	No	January 11, 2021 8:56 AM
Chapter 6 Test	No	January 11, 2021 8:58 AM
Chapter 7 Test 💿	No	January 11, 2021 8:58 AM
		Displaying 1 to 10 of 10

### Deploying the Test to the Student-facing Area of a Course

- 1. The imported test is in the Test area of the course. The test is not visible to students at this time.
- 2. Navigate to the area of the course where you wish to place the test for students to access.
- 3. In the top horizontal navigation bar select **Assessments**.
- 4. Select **Test**.

CF	Test Survey Assignment Self and Peer Assessment	
CH	Seir and Peer Assessment Qwickly Jot Assignment Kaltura Video Quiz Qwickly Cloud Assignment	
Cŀ	McGraw-Hill Assignment	NLINE READER S A
СН	01 VISIONS OF FREEDOM	© A¥
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5. From the **Add an Existing Test** list scroll through the test selections to locate the test.

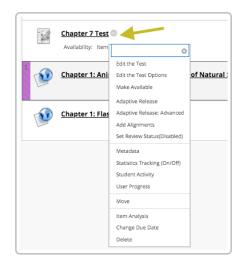
6. Click the **Submit** button at the bottom of the screen.

Create a New Test	
reate a new rest	Create
Add an Existing Test	CH 27 GUIDED READING EXERCISE: Culture Wars, Complete pp. 1067 to 1083 Seaguil pp. 1086 to 1102 CH 27 GUIDED READING EXERCISE: Impeachment and its Discontents, Complete pp. 1080 to 1085 Seaguil pp. 1180 to 1086 CH 27 GUIDED READING EXERCISE: Impeachment and the Election of 2000, Complete pp. 1080 to 1085 Seaguil pp. 1102 to 1106 CH 27 GUIDED READING EXERCISE: The Poix Cold War Workl, Complete pp. 1056 to 1085 Seaguil pp. 1102 to 1080 CH 28 GUIDED READING EXERCISE: The Poix Cold War Workl, Complete pp. 1056 to 1085 Seaguil pp. 1173 to 1177 CH 28 GUIDED READING EXERCISE: The Armerican (Empire), Complete pp. 104 to 1096 Seaguil pp. 1113 to 1117 CH 28 GUIDED READING EXERCISE: The Altermath of September 11 at Home, Complete pp. 1097 to 1101 Seaguil pp. 1117 to 1120 CH 28 GUIDED READING EXERCISE: The War on Terrorism, Complete pp. 1091 to 1093 Seaguil pp. 1130 to 1113 CH 28 GUIDED READING EXERCISE: The War on Terrorism, Complete pp. 1091 to 1093 Seaguil pp. 1120 to 1136 CH 28 GUIDED READING EXERCISE: The War on Terrorism, Complete pp. 1091 to 10116 Seaguil pp. 1120 to 1136
	Chapter 7 Test

- 7. The **Test Options** screen will appear. Modify these settings to meet your requirements for the test.
- 8. Click the **Submit** bottom at the bottom of the screen. You will return to the course with the quiz now deployed. The quiz will appear at the bottom of the screen.

d Content	V Assessments V Tools V Partner Content V Discover Content	
	CH 01 OUTLINE CA	
	CH 01 AUTHOR VIDEOS ③ 소북	
	CH 01 SOURCES OF FREEDOM ONLINE READER ③ 소	
	CH 01 VISIONS OF FREEDOM ③ A후	
	CH 01 IMAP AND MAP WORKSHEETS I A	
	CH 01 U.S. HISTORY TOURS I A	
Ø	CH 01 FLASHCARDS C	
1	Chapter 7 Test ©	

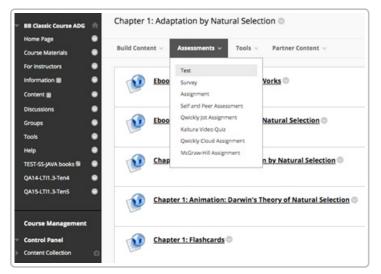
 You can edit the within Blackboard like other Blackboard tests. Click the down arrow next to the name of the test. Some of the modifications you can make to the test are Edit the Test Options, Make Available, or Edit the Test.



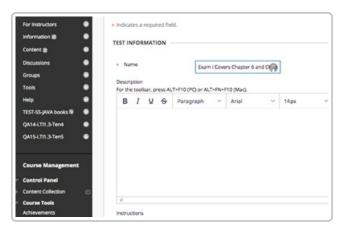
- 10. Review the Grade Book Settings
- 11. From the left side navigation menu, visit the Full Grade Center to review column placement and set up.

## Building a New Test Reusing Questions from One or More Tests in Blackboard Classic

- 1. Navigate to the content area of your course where you wish the new test to appear.
- 2. From the horizontal navigation bar, select **Assessments**.
- 3. Select Test.



- 4. To the right of Create a New Test, click the **Create** button.
- Give your test a name and click the **Submit** button at the bottom of the screen. After clicking the Submit button, the Test Canvas will appear.



 From the horizontal navigation bar, select Reuse Questions. Then, select Find Questions where the selection of questions will appear.

he Test Canvas lets you a	dd, edit, and reorder questi	ons, as well as review a test. More
Create Question $\lor$	Reuse Question 🗟	Upload Questions
	Create Question Set	
Description	Create Random Block	
Instructions	Find Questions	
Total Questions 0		
Total Points 0		

 From the left navigation menu, expand Tests. Select the tests to pull questions from. The questions will appear in the middle of the screen. Check off the questions you want added to the new test. Click the **Submit** button at the bottom of the screen.

Search current results: Go		ria Summary						
	Tests	Chapter 6 Test Cha	ipter 7 Test					
Browse Criteria							Display	ing 1 to 25 of 25 items
View · Reset to Default		Question Display	Mode 💿 🗅 Copy :	elected questions (	) 🖷 Link to a	original que	stions	
Pools	0	QUESTION TE	KT 🛆	QUESTION TYPE	MODE	POINTS	SOURCE NAME	SOURCE TYPE
1	0		When Little Albert d of other white furry ition to	Multiple Choice	-	10	Chapter 6 Test	Test
Al Tests     Chapter 03 Continuous Traits, GLE Essay			Which of the following s the overconfidence	Multiple Choice	🕞 Сору	10	Chapter 7 Test	Test
Questions Questions Chapter 04 Speciation and Ancetral/Derived Traits, GLE Essay Questions	•		When Ana was m food poisoning as a d only eat s	Multiple Choice	Copy	10	Chapter 6 Test	Test
Chapter 06 Mating Systems and Sexual Dimorphism, GLE Essay Question Chapter OB Life History Tradeoffs and	0		What sense do we ily associate with pain of the bod	Multiple Choice	-	10	Chapter 6 Test	Test
Brain Size, GLE Essay Questions Chapter 11 Increase in Foraging Complexity, GLE Essay Questions Chapter 13 Coalescence, GLE Essay	0		Advertisements often , attractive people order to	Multiple Choice	_	10	Chapter 6 Test	Test
Questions Chapter 14 Race and Modern Human Variation, GLE Essay Questions Chapter 16 Evolution of Culture/Cooperation	0		Advertisements often , attractive people order to	Multiple Choice		10	Chapter 6 Test	Test
Chapter 6 Test2	0		What do the ABCs of tioning stand for?	Multiple Choice	-	10	Chapter 6 Test	Test
Exam I Covers Chapter 6 and Chapter 7	-	Question 1: E	arly in its history.			10		

# Import Questions from Norton Testmaker to Build a Test with Random Pools

Blackboard will only create random blocks from pools. You can not use tests to create random blocks.