

Grading in the Online Workbook

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A guide to how grading works in the Online Workbook powered by Noteflight.

Hide All Answers

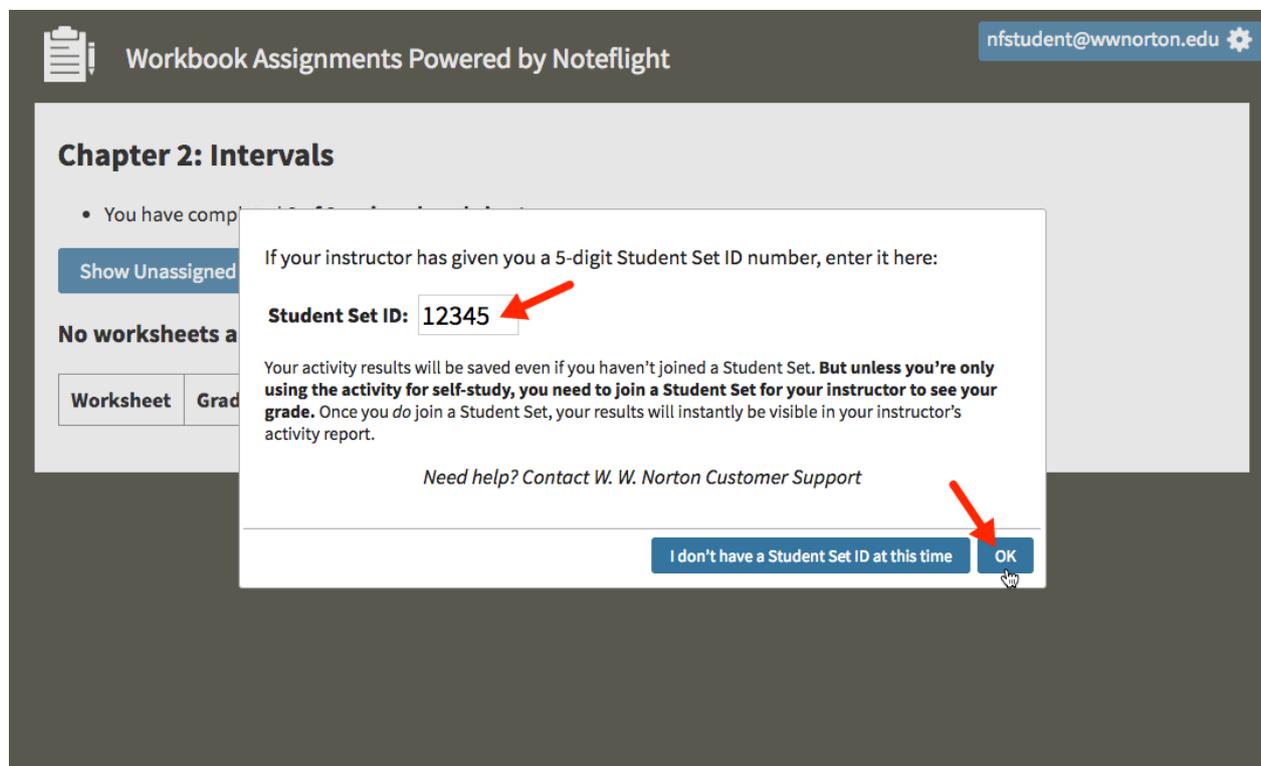
How do I join my instructor's Online Workbook section?

Sections in the Online Workbook are called Student Sets. Student Sets allow your instructor to assign worksheets and grade worksheets that you have submitted for grading.

If the Online Workbook is integrated within your campus learning management system (Blackboard, Moodle, etc.), you will not need a Student Set ID number; you will automatically be added to the proper Student Set the first time you access the Online Workbook from your course site.

If you have already joined a Student Set in one of the other digital products found on the Digital Resources page for your textbook, like InQuizitive quizzes or the Norton Ebook Reader, you do not need to join another Student Set for the Online Workbook. One Student Set ID can be used for multiple products at the same time, including the Online Workbook.

If you are not a member of a Student Set yet, you will be prompted to join a Student Set the first time you open a chapter in the Online Workbook. Type your five-digit Student Set ID number into the field and click the OK button.



The screenshot shows the 'Workbook Assignments Powered by Noteflight' interface. At the top right, the user's email 'nfstudent@wwnorton.edu' is displayed with a gear icon. The main content area is titled 'Chapter 2: Intervals'. A modal dialog box is open, prompting the user to enter a 5-digit Student Set ID. The text in the dialog reads: 'If your instructor has given you a 5-digit Student Set ID number, enter it here: Student Set ID: 12345'. Below this, it states: 'Your activity results will be saved even if you haven't joined a Student Set. **But unless you're only using the activity for self-study, you need to join a Student Set for your instructor to see your grade.** Once you *do* join a Student Set, your results will instantly be visible in your instructor's activity report.' At the bottom of the dialog, there are two buttons: 'I don't have a Student Set ID at this time' and 'OK'. Red arrows point to the '12345' input field and the 'OK' button. A link for 'Need help? Contact W. W. Norton Customer Support' is also visible.

If the prompt does not appear when opening a chapter for the first time or you closed the window and would like to join a Student Set, click on the gear icon and select "Add Yourself to a Student Set" from the menu.

The screenshot shows the Noteflight interface for a user named 'nfstudent@wwnorton.edu'. The page title is 'Workbook Assignments Powered by Noteflight'. The main content area displays 'Chapter 2: Intervals' and a message: 'You have completed 0 of 0 assigned worksheets.' Below this is a blue button labeled 'Show Unassigned Worksheets' and the text 'No worksheets are currently assigned.' At the bottom, there is a table with three columns: 'Worksheet', 'Grade', and 'Comments'. On the right side, a user menu is open, showing options: 'Activity Help', 'Add Yourself to a Student Set' (highlighted with a blue bar and a red arrow), 'Change Your Password', and 'Sign Out'.

How do I check that I joined the correct Student Set?

Click on the gear icon and select "Add Yourself to a Student Set" from the menu.

This screenshot is identical to the one above, showing the Noteflight interface for the user 'nfstudent@wwnorton.edu'. It displays the 'Chapter 2: Intervals' page with the message 'You have completed 0 of 0 assigned worksheets.' and the 'Show Unassigned Worksheets' button. The user menu is open on the right, with 'Add Yourself to a Student Set' highlighted and pointed to by a red arrow.

Any Student Sets in which you are currently a member will be displayed at the top of the window.

The screenshot shows the Noteflight interface for 'Workbook Assignments Powered by Noteflight'. The user is logged in as 'nfstudent@wwnorton.edu'. The main content area displays 'Chapter 2: Intervals' with a progress indicator 'You have completed 0 of 0 assigned worksheets'. A 'Show Unassigned Worksheets' button is highlighted with a red arrow. A modal dialog box is open, titled 'You are currently enrolled in the following current Student Set(s) for this product:', listing '17189: Introduction to Music Theory'. Below this, it asks the user to 'add yourself to another Student Set' by entering a 5-digit ID. A 'Student Set ID' input field is provided. The dialog also includes a note about being in multiple sets and a 'Need help? Contact W. W. Norton Customer Support' link. 'Cancel' and 'OK' buttons are at the bottom right of the dialog.

You can add yourself to as many Student Sets as you would like. However, you cannot remove yourself from a Student Set; only your instructor can perform that action.

If you enrolled in the wrong Student Set, enroll in the correct one and notify your instructor of the mistake. Your instructor can then remove you from the incorrect Student Set.

If you joined a Student Set that is not accessible to your instructor, please contact the [W.W. Norton Service Desk](#) to be removed from the incorrect Student Set.

What if my instructor doesn't give me a Student Set ID?

The only way you can view assigned worksheets and submit those worksheets to your instructor to be graded is by being a member of your instructor's Student Set. However, you can still view and complete the worksheets even if you are not a member a Student Set. Click on the Show Unassigned Worksheets button to view all of the available worksheets in the chapter.

This screenshot shows the same Noteflight interface as above, but with the 'Show Unassigned Worksheets' button highlighted by a red arrow. The progress indicator now shows '0 of 0 assigned worksheets'. Below the button, it states 'No worksheets are currently assigned.' and there is a table with columns for 'Worksheet', 'Grade', and 'Comments'.

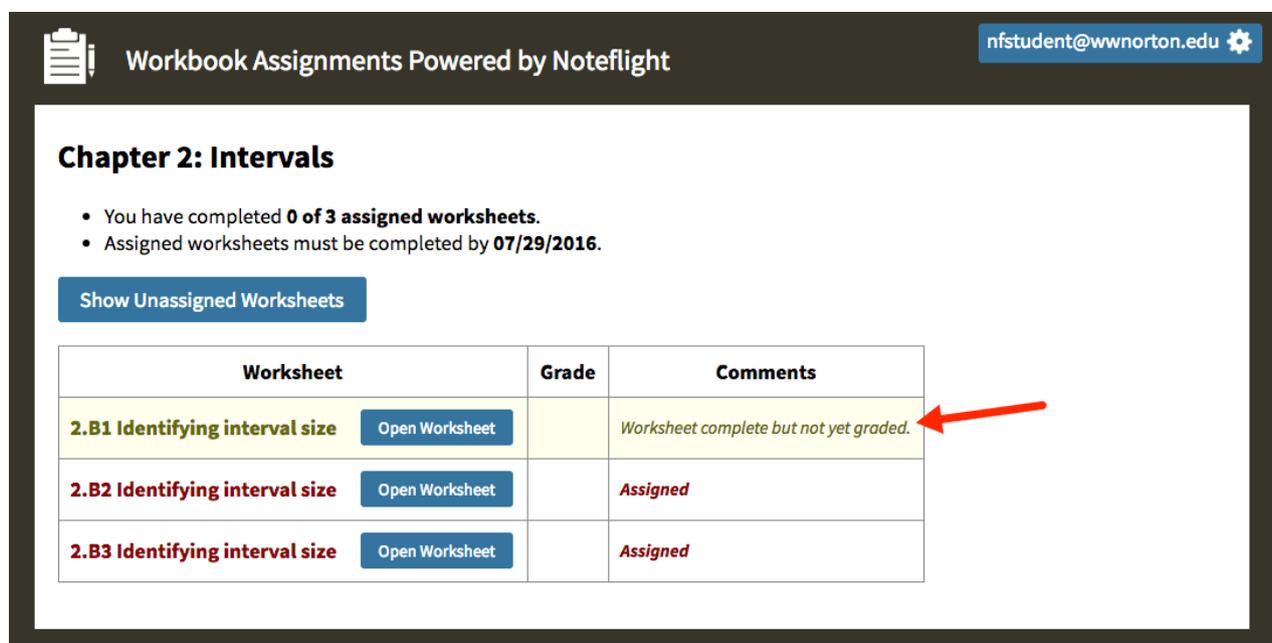
Any worksheets that you complete and submit while not being a member of a Student Set will be sent to your instructor after you join your instructor's Student Set. It is highly recommended that you join your instructor's Student Set prior to completing any worksheets but if you complete worksheets prior to joining a Student Set, your previous work will be saved.

Are the worksheets graded automatically?

No, Noteflight is an online musical notation program that does not have the ability to automatically grade submitted worksheets and the workbook interface simply allows instructors to collect and record grades for your submissions. Your instructor will need to manually grade each individual worksheet that is submitted.

How are the worksheets graded?

Your instructor needs to manually grade each worksheet you submit; you will not receive a grade until your instructor assigns you a grade. After you complete a worksheet and turn it in, the row will be highlighted in yellow and "Worksheet complete but not yet graded" will be displayed in the Comments column.



Workbook Assignments Powered by Noteflight

nfstudent@wnnorton.edu

Chapter 2: Intervals

- You have completed **0 of 3 assigned worksheets**.
- Assigned worksheets must be completed by **07/29/2016**.

Show Unassigned Worksheets

Worksheet	Grade	Comments
2.B1 Identifying interval size Open Worksheet		<i>Worksheet complete but not yet graded.</i>
2.B2 Identifying interval size Open Worksheet		<i>Assigned</i>
2.B3 Identifying interval size Open Worksheet		<i>Assigned</i>

Once your instructor grades your worksheet, your grade will be displayed in the Grade column and any comments your instructor has made will be displayed in the Comments column.



Chapter 2: Intervals

- You have completed **1 of 3 assigned worksheets**.
- You will receive a final grade for the Workbook Assignment when your instructor finishes grading all your worksheets.
- Assigned worksheets must be completed by **07/29/2016**.

Show Unassigned Worksheets

Worksheet	Grade	Comments
2.B1 Identifying interval size Open Worksheet	5/5	Good job!
2.B2 Identifying interval size Open Worksheet		Assigned
2.B3 Identifying interval size Open Worksheet		Assigned



Can I print out my completed worksheets?

Yes! After completing the worksheet, click on the print icon found in the score menu.



The screenshot shows the Noteflight interface with a toolbar at the top. A red arrow points to the 'Print' icon in the toolbar. Below the toolbar, the assignment title 'Assignment "Chapter 1. Pitch and Pitch Class"' is visible, along with a 'Turn In This Score' button.

1.2 II A

(Lyricist) (Subtitle) (Composer)

Staff notation

Write the letter name of each pitch in the blank below.

Treble and bass clefs

(1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12)

A musical staff with a treble clef and 12 measures. The notes are: G4, A4, B4, C5, B4, A4, G4, F4, E4, D4, C4, B3. Below the staff are 12 blank lines for writing the letter names of the pitches.

Assignment 1.2, II. A. Staff Notation: Treble and bass clefs (not assigned)

Done